DIVIESCHANDRA COLLEGE

Main Campus: 13, Surya Sen Street, Kolkata – 700 012 Extended Campus: FC-129, Sector-III, Salt Lake, Kolkata – 700 106

No. 75__/SS-SM/2019-20

Date: 11.09.2019

NOTICE

Notice is hereby given to the students taken admission from 07/09/2019 to 15/09/2019 in B. Com. 1st Semester (1st year) 2019 for **VERIFICATION** of documents and **COMMENCEMENT** of Classes as follows:

A. Commencement of Classes

Main Campus
 Extended Campus
 16.09.2019 (Monday) 6 A.M.
 Extended Campus
 16.09.2019 (Monday) 7 A.M.

B. Verification of Documents

 1. Main Campus
 : 16.09.2019 to 18.09.2019 (6.30 A.M. to 9.30 A.M.)

 2. Extended Campus
 : 16.09.2019 to 18.09.2019 (7.30 A.M. to 10.30 A.M.)

For the purpose of documents verification, Provisionally Admitted Candidates in B. Com. 1st Semester (1st year) 2019, the students must report to the College as per above schedule. Students are also advised to take a colour print out of Provisional Identity Card & Library Card available in the online admission portal. Students are directed to show Provisional Identity Card at the entrance gate of the college.

Candidates must be physically present at the time of verification along with documents. If a candidate fails to report due to some valid reasons, his / her guardian must report to the Convener of Admission Committee.

If the candidate or his / her guardian fails to report on due date of VERIFICATION, their <u>admission is liable to be cancelled.</u>

DOCUMENTS REQUIRED FOR VERIFICATION

- Admission forms duly signed by the candidates.
- Original Valid payment receipt of the admission fees & one Photocopy of the same.
- Original age proof (Class 10 admit card or certificate) and a self attested photocopy of that certificate.
- Original Mark-sheet of 10+2 and a self attested photocopy of that certificate.
- Original caste certificate where applicable and a self attested photocopy of that certificate.
- o Original Person with Disabilities (PWD) certificate where applicable and a self attested photocopy of that certificate.
- School leaving Certificate.
- Migration Certificate if applicable.
- o The candidates must submit two current passport sized photographs.
- Transfer certificate and online registration cancellation certificate if he/she has already taken admission in any other college.

Convener, Admission Committee

Umeschandra College