

UMESCHANDRA COLLEGE

13, Surya Sen Street, Kolkata- 700 012

No: 214 /SS-SM/2022-23

Date: 09.03.2023

NOTICE

This is to notify 2022 & 2023 year of passing graudate of our college that TCS is going to arrange walk-in interview to hire data processing transactions in Kolkata circle.. Interested candidates are advised to go through the following points:

Details of the Walk-In-Interview: -

Date – 22nd March 2023 (Wednesday)

Reporting Time – 9:00 AM

Address :- K Block – Ground Floor Interview Area, TCS Gitanjali Park, New Town, Kolkata – 700156, West Bengal.

Role and Work Timings (Shift Working):

- **Role:** Back Office Operations (Data Processing) - The job involves data processing transactions
- **Work Timings:** The role involves working in a 24x7 environment which requires working in rotational shifts, including **night shifts**.

Documents to Carry for the Walk-In-Interview (Original Documents):

1. Latest passport size photograph – 1
2. Printout of TCS Application Form
3. Resume
4. Original Government Photo ID proof (Aadhar Card / PAN Card / Driving License / Passport / Voter ID) & Original College ID Proof
5. 10th Marksheet and Passing Certificate
6. 12th Marksheet and Passing Certificate
7. Graduation all semester / all year-wise Marksheets
8. Graduation Degree Certificate / Provisional Degree Certificate / Course Completion Certificate
9. Copy of Vaccination Certificate (Double dose)

Eligibility Criteria

- **Courses & Discipline:** 2022 & 2023 Year of Passing Graduates from Arts, Commerce & Science Streams. BCom, BA, BSc (Except IT & CS), BBA, BBM, BMS, BAF, BBI from a recognized university / college.
- **Course Types:** Only full-time courses will be considered (part-time / correspondence courses will not be considered). Candidates who have completed their Secondary and / or Senior Secondary course from NIOS (National Institute of Open Schooling) are also eligible to apply if the other courses are full-time
- **Highest Qualification:** Candidates should have completed the course in the stipulated course duration (i.e., No extended education – 3 years course should have been completed in the stipulated 3 years' time only)
- **Backlogs:** Only one backlog is permitted for the candidates from the YOP-2023 however all pending backlogs should be completed within the stipulated course duration, and ZERO backlog for YOP-2022.
- **Gap / Break in Education:** It is mandatory to declare gaps in education if any in the TCS Application Form. Overall academic gap should not exceed 24 months until highest qualification. Relevant document proof, as applicable, will be checked for gaps in education
- **Work Experience:** Any experience before graduation or any part-time experience is not required and hence will not be considered relevant for the recruitment process.
- **Age:** Minimum age – 18 years and Maximum age – 28 years.

To facilitate the drive, we would require the following details of the candidates latest by **14th March 2023** and send it to the following email: umesccplacementcell@gmail.com

Sl. No.	CT/DT Reference Id	Name	Email Id	Mobile No	Highest Qualification BCom/BA/BSc/BBA/BBM/BMS/BAF/BBI	College Name	Year of Passing Out

Please mention your **CU Roll No** and **YOP** while sending the mail.



Principal
Umeschandra College



Copy to:
Notice File (2)
Principal's File,
Superintendent, Salt Lake Campus,
Placement Cell,
College website