



अद्वयम् तमो ज्ञानम्

CITY COLLEGE  
COMMERCE DEPT  
&  
SCHOOL DEPT

# UMESCHANDRA COLLEGE

ACCREDITED BY NAAC at the "B" level (FEBRUARY 2005)

Affiliated to University of Calcutta



অধ্যয়নং অর্থশীলং

# Prospectus

2023-2024

**UMESCHANDRA COLLEGE**

ACCREDITED BY NAAC at the "B" level (FEBRUARY 2005)

Affiliated to University of Calcutta



## Undertaking

अध्यायान् लभते ज्ञानम्

**Admission in every case implies undertaking on the part of the student to fulfill the following norms:**

1. The student shall respect the teachers.
2. The student shall enter or leave a class with the permission of the teacher.
3. The student should keep silence and maintain order in case of late arrival or absence of the teacher in the classroom.
4. The student shall avoid loitering, talking or jostling on the corridors.
5. The student shall not let fall their attendance below the minimum requirement of 75% fixed by C.U.
6. The student should not adopt unfair means during the examinations.
7. The student shall never take part in defacing/ damaging college property.

**UMESCHANDRA COLLEGE**

ACCREDITED BY NAAC at the "B" level (FEBRUARY 2005)

Affiliated to University of Calcutta

## Contents

From the Principal's Desk .....	8
Recent Academic Achievements in University Examinations .....	10
Recent Achievements in Sports Arena .....	11
About The College .....	13
History Of Umeschandra College .....	13
History of the Commerce Department .....	14
Aim and Purpose of the College .....	15
Academics .....	16
1. Courses.....	16
NEP COURSE Structure (Semester-wise).....	18
2. Course Outcomes and Program Outcomes .....	19
Programme Outcome (PO):.....	19
Program Specific Outcome:.....	20
3.Faculty.....	29
4. Rules and Regulations .....	36
Admission and Registration .....	36
Academic and Classroom Discipline .....	36
Behavioural Discipline or Codes of Conduct in College Premises – Do's and Don'ts .....	37
5. College Hours.....	39
Administration .....	40
1. College Administration.....	40
2. College Governing Body .....	40
3. Office Staff.....	42
ACCOUNTS SECTION .....	42
CASH SECTION.....	42
RECORDS SECTION .....	42
DESPATCH & REGISTRATION SECTION .....	43
ESTABLISHMENT SECTION .....	43
LIBRARY SECTION.....	43
TEACHER'S ROOM.....	43
PRINCIPAL'S ROOM.....	44
EXAMINATION, ROUTINE & XEROX SECTION .....	44
CARETAKER & STOREKEEPER.....	44



CLASS ROOM OPENING & CLOSING .....	44
COMMON ROOM, GAME & SPORTS .....	44
SWEeper .....	45
CASH SECTION.....	45
RECORDS & RAIL SECTION .....	45
LIBRARY SECTION .....	45
DESPATCH & REGISTRATION SECTION .....	46
CARETAKER.....	46
TEACHER'S ROOM .....	46
SWEeper .....	46
Admission.....	47
1. Admission Norm .....	47
2. Fees Structure.....	50
Infrastructure .....	51
A. Main Campus.....	51
College Building.....	51
Class Rooms.....	51
Library .....	51
IT Facilities .....	51
Common Room .....	51
Seminar Hall.....	52
Hostel.....	52
Canteen .....	52
Other Facilities .....	52
B. Extended Campus .....	52
College Library.....	52
Computer Lab and IT Facilities .....	52
Website of the College.....	53
G-Suite Platform.....	53
Online Admission.....	53
Collection of Fees from Students .....	53
Online Examination .....	53
Common Room .....	53
Seminar Hall.....	53

College Canteen.....	54
Student Amenities.....	55
1. Students' Representative Body .....	55
2. Placement and Career counselling Cell.....	55
3. Scholarship .....	57
4. Student Activity .....	57
<b>Freshers Welcome.....</b>	57
<b>Annual Sports .....</b>	57
<b>Munshi Premchand.....</b>	58
<b>Inter-College Competitions .....</b>	58
<b>NSS.....</b>	58
5. Library .....	58
5.1 Library Opening Hours .....	59
5.2 Library Services.....	60
Lending Service:.....	60
Newspaper, Magazines, Career Guidance books and journals:.....	60
Reference Service: .....	60
WEBOPAC: .....	60
Book Bank:.....	61
Internet Service:.....	61
New Arrivals: .....	61
Digital Library:.....	61
Digital Archive: .....	61
5.3 Library Members .....	61
LIST OF HOLIDAYS 2023 .....	63
(A) OTHER HOLIDAYS: .....	64
(B) LONG HOLIDAYS:.....	64
(C) LONG RECESS: .....	65
(D) C.U. EXAMINATION 2023:.....	65
(E) The number of working days.....	65
Photo Gallery .....	66



অসত্যং অসী কালম্

# UMESCHANDRA COLLEGE

ACCREDITED BY NAAC at the "B" level (FEBRUARY 2005)

Affiliated to University of Calcutta

## From the Principal's Desk



As the Principal of Umeschandra College, I extend a very warm welcome to all of you in our college where I can assure you of quality education and dynamic administration. Our college caters to the specific needs of students by imparting education in commerce faculty and therefore in the past years has grown by leaps and bounds. The college has been widening its horizons in the field of commerce education. Umeschandra College today holds a recognized position in India as being a college which instils in the students a sense of discipline, commitment and values necessary to move up in the ladder of life. The motto is to develop students' personality in such a way that they not only excel in studies but are also equipped with knowledge needed to face the challenges of life and become community and society oriented. Our Internal Quality Assurance Cell (IQAC) monitors the standard performance on a continuous basis.

It is the celebration of the spirit of youth that the college rejoices in the diversity whether it is related to the classes, minority communities, students from SC/ST/OBC/PH - all are catered to with an endearing amount of equality and efficiency. The access of education is the right of every student of India and many schemes have been launched to promote 'inclusiveness' in the campus.

The college is not just a platform for performance but it is also a community which promote collaborative learning through community-oriented activities. It



is a rich blend of modern technology and traditional values. The campus buzzes with co-curricular and cultural activities throughout the year. How many colleges in India can boast of having a Commerce Museum like us? Excellence and Humanism, Hard skills and Soft skill, Rights and Responsibilities here go hand in hand in nurturing the talent of the students. Our students' zest for life and enthusiasm finds a right voice in the ever-widening exposure provided to them. Be it sports, cultural activities, academics, NCC & NSS, the students are allowed to give wings to their aspirations and realize their potential. Umeschandra College is proud of its consistent achievements in sports over the years.

It is said, "To take on tomorrow you simply have to better today". The institute is constantly working towards realizing its vision. We have begun this task today at full throttle so that we can finish it tomorrow. Quality management and innovation are being promoted actively. Proficiency in English and regional languages, professional and entrepreneurship skills, personality development, career guidance and social welfare are all emphasized. And the teaching becomes students centred with a right blend of experiential learning and interactive methods in this era of globalization and growth.

Come and join us. Discover for yourself your immense potential and possibilities.

With warm regards and best wishes.

Dr. Md. Tofazzal Haque  
Principal  
Umeschandra College  
Kolkata

**UMESCHANDRA COLLEGE**

ACCREDITED BY NAAC at the "B" level (FEBRUARY 2005)

Affiliated to University of Calcutta

## Recent Academic Achievements in University Examinations

YEAR	PROGRAMME	NAME	NO. OF STUDENTS
2012	B. Com	(3 Year): Honours First Class	158
2013	B. Com	(3 Year): Honours First Class	97
2014	B. Com	(3 Year): Honours First Class	162
2015	B. Com	(3 Year): Honours First Class	96
2016	B. Com	(1+1+1 Year): Honours First Class	132
2017	B. Com	(1+1+1 Year): Honours First Class	85
2018	B. Com	(1+1+1 Year): Honours First Class	67
2019	B. Com	(3 Year): Honours First Class (CBCS)	845
2020	B. Com	(3 Year): Honours First Class (CBCS)	1152
2021	B. Com	(3 Year): Honours First Class (CBCS)	831
2022	B. Com	(3 Year): Honours First Class (CBCS)	546

**UMESCHANDRA COLLEGE**

ACCREDITED BY NAAC at the "B" level (FEBRUARY 2005)

Affiliated to University of Calcutta

## Recent Achievements in Sports Arena

<b>2012</b>	CRICKET CHAMPION (PATNA))
	CRICKET FINALIST (EIILM)
	FOOTBALL 1 <sup>ST</sup> RUNNERS UP (I.F.A.) SWIMMING (C.U. RUNNERUP)
	8 PLAYERS REPRESENTED CALCUTTTA UNIVERSITY IN VARIOUS DISCIPLINES OF SPORTS
<b>2013</b>	SWIMMING CHAMPION (C.U. TEAM)
	CRICKET CHAMPION
	(CRICKET ASSOCIATION OF BIHAR)
	CRICKET CHAMPION (EIILM)
	11 PLAYERS REPRESENTED CU BEST PLAYER AWARD SWIMMER (INTER UNIVERSITY)
<b>2014</b>	SWIMMING CHAMPION (C.U. TEAM)
	CRICKET CHAMPION (C.U)
	CRICKET CHAMPION (RED BULL)
	CRICKET CHAMPION
	(CHANDI GANGULY MEMORIAL TROPHY)
	16 PLAYERS REPRESENTED CU
	BEST PLAYER AWARD SWIMMER
	(INTER UNIVERSITY)
	BEST PLAYER AWARD CRICKET
	(ABHIMUNYU ESWARAN – RANJI PLAYER)
<b>2015</b>	RED BULL CRICKET CHAMPION (BOTH BENGAL & ZONAL)
	CRICKET CHAMPION (C.U.)
	INTER COLLEGE SWIMMING SEMI FINALIST
	4 PLEAYERS SELECTED FOR JUNIOR BENGAL (FOOTBALL)

	1 PLAYER SELECTED FOR JUNIOR BENGAL (SWIMMING)
	ABHIMANYU ESWARAN & PRITAM
	CHAKRABORTY PLAYED RANJI TROPHY
	CRICKET TOURNAMENT AND ABHIMANYU
	ESWARAN SELECTED FOR INDIA UNDER 19 (2016)
<b>2016-17</b>	C.A.B T-20 TOURNAMENT CHAMPION
	RED BULL T-20 TOURNAMENT CHAMPION
	SUPER CUP T-20 TOURNAMENT CHAMPION
	EIILM 5-20 TOURNAMENT FAIR PLAY TROPHY
	NORTH DISTRICT INTER-COLLEGE SPORTS HIGH JUMP 2 <sup>ND</sup> PLACE- DHARMENDRA PRASAD
<b>2017-18</b>	C.A.B T-20 TOURNAMENT CHAMPION
	RED BULL T-20 TOURNAMENT CHAMPION (EAST ZONE)
	SUPER CUP T-20 TOURNAMENT CHAMPION
	EIILM 5-20 TOURNAMENT (CONSOLATION PRIZE)
<b>2018-19</b>	NCC TOURNAMENT CHAMPION CPL – RUNNERS UP
	RED BULL T-20 TOURNAMENT QUALIFIED IN EAST ZONE
	2 PLAYERS SELECTED FOR C.U. VOLLEYBALL TEAM
	1 SWIMMER (KUNTAL) PARTICIPATED IN BAHARAMPUR SWIMMING COMPETITION (9 <sup>TH</sup> PLACE)
	1 SWIMMER SELECTED FOR C.U. SWIMMING TEAM

**UMESCHANDRA COLLEGE**

ACCREDITED BY NAAC at the "B" level (FEBRUARY 2005)

Affiliated to University of Calcutta



## About The College

### History Of Umeschandra College

At a logical stage in this process of growth and development these different Units of the College were converted with effect from June 11, 1961, into independent colleges governed by separate Governing Bodies but under the ultimate control of a Central Council in matters of Policy, co-operation and co-ordination.

The Surya Sen Street branch has two units — Morning and Evening imparting instructions in B. Com. (Pass & Honours) courses. These Units were known as City College Commerce Department Surya Sen Street Evening Unit and Morning Unit. The Morning Unit was separately affiliated to CU in 1961 as Umeschandra College.

Though formed into a separated institution Umeschandra College has retained the features of the commerce department and provision of curricular and extracurricular facilities has been continued.

The College is housed in a commodious building. In addition to lecture theatres and tutorial rooms, the college possesses a big library hall, a reading room and a well-equipped museum and commercial laboratory. The Vocational section is affiliated to the Board of Commercial Education, West Bengal and imparts instruction in Shorthand and Typewriting.

Located in the central position of the city, the college is within easy reach by public transport. As the college is close to B. B. D. Bag and main business centres of the city, persons already employed can work in their offices after college hours.

In 1990 the Commerce Department of the City Group of Colleges (1939-1989) completed fifty years and celebrated Golden Jubilee year. The College fondly remembers Mr. Arun Kumar Sen, the Chief Architect of Commerce Group of Colleges and a pioneer in the field of commerce education in Bengal.

City College, Calcutta was one of the oldest first graduate college in Bengal.

ACCREDITED BY NAAC at the "B" level (FEBRUARY 2005)

Affiliated to University of Calcutta

## History of the Commerce Department

City College, Calcutta is one of the oldest first grade Colleges in Bengal. It was founded in the Year 1939 by a group of pioneers like Ananda Mohan Bose. It has a long record of brilliant results and can claim as its alumni many great and noble sons of India.

The Commerce Section of the College was inaugurated in the year 1939. It has since expanded into eight units, housed in three separate buildings.

Invited modestly as a Department of the Parent college on July 18, 1939 the Surya Sen Street (then Mirzapur Street) Evening Unit proved an immediate success. In 1941-42 Morning Classes were started at the same centre to be followed in 1945-49 by another Evening Unit located at the building of the parent institutions at 102/ 1, R. R. M. Sarani (Amherst Street). Owing to riots, arrangements for the Day Classes were made in 1946-47 at the Amherst Street building. An emergency branch at South Calcutta was also started in the same year and this Branch gradually grew into a centre with separate Units such as, morning classes for women students, day classes for commerce and arts students (Male).

The unique feature of the Commerce Department of City College is that all the Units are self-contained. Forces of circumstance led to the expansion of the institution; but at every stage, the constant endeavour of the College Authorities has been to further the interest of education.

Besides providing the usual arrangements for class-room teaching, the College Authorities found it possible to equip a vast Library and a Commercial Museum (with Laboratory facilities). Practical basis was secured by practice and demonstration classes. Arrangements for Audio-visual Instruction (including Video and OHP) have been introduced to make teaching more effective and scientific.

The success of these arrangements has amply been borne out by the long and sustained record of brilliant achievements of the students in this College at all University Examinations.

ACCREDITED BY NAAC at the "B" level (FEBRUARY 2005)

Affiliated to University of Calcutta

## **Aim and Purpose of the College**

“It is the aim of the College to promote the course of education in the highest and widest sense to make education comprehending the training of the mind, heart and body founded on a theistic basis conducive to the good of man and the glory of God.”

At the same time to serve the Nation by producing a continuous flow of mentally and physically self-reliant, empowered, socially, committed ‘efficacious human resources’ who would be capable of facing any challenge in future.



**UMESCHANDRA COLLEGE**

ACCREDITED BY NAAC at the "B" level (FEBRUARY 2005)

Affiliated to University of Calcutta

# Academics

## 1. Courses

### B. Com Hons. and General Courses Under NEP System

- **DSCC (Discipline Specific Core Courses)**

**These are major compulsory papers**

[1-1-2-4-4-4-4-2 = 22 papers in 8 semesters; credit for each paper is 4]

\*\* A part of each DSCC paper is marked as Practical / Tutorial

- **Minor papers**

[1-1-1-1-1-1-1-1 = 8 papers in 8 semesters; credit for each Minor paper is 4]

- **AEC**

Compulsory English + MIL (BHU) / Alternative English

[1-1-1-1----- = 4 papers, 1 each in first 4 semesters; credit for each AEC paper is 2]

- **SEC (Skill Enhancement Courses)**

[1-1-1----- = 3 papers, 1 each in first 3 semesters; credit for each SEC paper is 4]

- **CVAC (Compulsory Value Added Courses)**

[1-1----- = 2 papers, 1 each in first 2 semesters; credit for each CVAC paper is 4] (Compulsory ENVS & Constitutional Value in semester 1;

Compulsory ENVS & another course from a pool in semester 2)

- **Practical / Tutorial**

With DSCC, SEC (if UGBOS decides)

- **Summer Internship**

[Either at the end of 2nd semester or 4th semester or 6th semester]



- **IDC (Inter-disciplinary or Multi-disciplinary Courses)**

[1-1-1----- = 3 papers, 1 each in first 3 semesters; credit for each IDC paper is 3]

- **Research Method**

[1 paper in semester 7; credit given for this paper is 4]

- **Dissertation**

[Done in semester 7 & 8; credit given in each semester is 4]

A student can opt for Dissertation if after first 6 semesters, CGPA is equivalent to 75% marks or more

**2 additional DSCC papers (credit 4 each paper) are to be taken in semester 8 (Project Report, & one theoretical paper) in lieu of Dissertation.**

## NEP COURSE Structure (Semester-wise)

Courses	Sem I	Sem II	Sem III	Sem IV	Sem V	Sem VI	Sem VII	Sem VIII
<b>DSCC (Major)</b>	1 (FA-1)	1 (Cost Acctg. 1)	2	4	4	4	4	2
<b>Minor</b>	1 (PPM)	1 (MMHRM)	1	1	1	1	1	1
<b>IDC</b>	1 (Micro Econ)	1 (Macro Econ)	1					
<b>AEC</b>	1 (Lang)	1 (Lang)	1	1				
<b>SEC</b>	1 (ED)	1 (ITAB)	1					
<b>CVAC</b>	1 (Envs + constitutional paper)	1 (Envs & other paper)						
<b>Internship</b>		1/		1/		1		
<b>Research Method</b>							1	
<b>Dissertation or 2 additional DSCCs</b>							1 ---	--- 1 2

ACCREDITED BY NAAC at the "B" level (FEBRUARY 2005)  
Affiliated to University of Calcutta

## 2. Course Outcomes and Program Outcomes

### COURSE OUTCOMES

#### Department of Commerce



B.Com. (Honours / Honours with Research) of 4 years' duration and 3 year undergraduate B.Com degree are awarded by the University of Calcutta after successful completion of the course. During the course period, the University of Calcutta holds Eight examinations, namely Semester I, II, III, IV, V, VI, VII and VIII for B.Com. (Honours / Honours with Research) and six semester examinations for 3 years B.Com Courses. The syllabus of study consists of Discipline Specific Core Course / Major, Minor, AEC, SEC, Practical/ Tutorial, CVAC, IDC, Summer Internship and Research. B.Com programme ensures students' knowledge in the field of current business world and informing about the recent changes in several field of economy by offering various courses namely Accountancy, Cost, Marketing, Economics, ICT, HRM, Entrepreneurship Development, Computerized Accounting, and much more.

#### Programme Outcome (PO):

This program could provide Industries, Banking Sectors, Insurance Companies, Financing companies, Transport Agencies, Warehousing etc., well trained professionals to meet the requirements. After completing graduation, students can get skills regarding various aspects like Marketing Manager, Selling Manager, over all Administration abilities of the Company. Capability of the students to make decisions at personal & professional level will increase after completion of this course. Students can independently start up their own business. Students can get thorough knowledge of finance and commerce. The knowledge of different specializations in Accounting, costing, banking and finance with the practical

exposure helps the students to stand in organization.

**Program Specific Outcome:**

The students can get the knowledge, skills and attitudes during the end of the B.Com degree course. By goodness of the preparation, they can turn into a Manager, Accountant, Management Accountant, cost Accountant, Bank Manager, Auditor, Company Secretary, Teacher, Professor, Stock Agents, Government employments and so on. Students will prove themselves in different professional exams like C.A, C S, CMA, PSC, UPSC as well as other courses. The students will acquire the knowledge, skill in different areas of communication, decision making, innovations and problem solving in day to day business activities. Students will gain thorough systematic and subject skills within various disciplines of finance, auditing and taxation, accounting, management, communication, computer. Students can also get the practical skills to work as accountant, audit assistant, tax consultant, and computer operators as well as other financial supporting services. Students will learn relevant Advanced accounting career skills, applying both quantitative and qualitative knowledge to their future careers in business. Students will be able to do their higher education and can make research in the field of finance and commerce.

To attain avowed educational goals and objectives, Program Specific Outcome, assumed to be set a framework for categorizing and consisted of six major categories: Knowledge, Comprehension, Application, Analysis, Synthesis, and Evaluation. The categories after Knowledge were presented as “skills and abilities,” with the understanding that knowledge was the necessary precondition for putting these skills and abilities into practice.

You cannot understand a concept if you do not first remember it, similarly you cannot apply knowledge and concepts if you do not understand them. It is a continuum from Lower Order Thinking Skills (LOTS) to Higher Order



Thinking Skills (HOTS).

## Semester I

	Paper	Credit of the Paper	Total Credit	Course Outcome
Major (Core)1 Paper	Financial Accounting-I	4	4	<p>The course aims to help learners to acquire conceptual knowledge on financial accounting, to impart skills for recording various kinds of business transactions and to prepare financial statements. After completion of the course, learners will be able to:</p> <ol style="list-style-type: none"> <li>1. Apply the generally accepted accounting principles while recording transactions and preparing financial statements;</li> <li>2. Demonstrate accounting process based on accounting theory;</li> <li>3. Measure business income applying relevant accounting standards;</li> <li>4. Evaluate the importance of depreciation and inventories in financial statements;</li> <li>5. Prepare cash book and other accounts necessary while running a business;</li> <li>6. Prepare financial statements of sole proprietors firms;</li> <li>7. Prepare accounts of non-profit organizations;</li> <li>8. Get a proper accounting idea of special sales transactions such as consignment, self-balancing system; can able to prepare insurance claim statement under loss of stock and loss of profit method.</li> </ol>
Minor / InterDisciplinary 1 paper	Principles and Practice of Management	4	4	<p>After completion of the course, learners will be able to:</p> <ol style="list-style-type: none"> <li>1. Get the proper knowledge of different school of thoughts of management and its applicability in business;</li> <li>2. To understand the concept and criteria of different functions of management</li> </ol>

				<p>such as planning, directing, staffing;</p> <p>To understand the concept and application of motivation, co-ordination and controlling in business.</p>
Multi-Disciplinary	Microeconomics	3	3	<p>The course aims to familiarize the learner's basic idea about how an individual use the economic resources, respond to incentives and engage them in decision-making. After the course completion the student will be able to understand</p> <ol style="list-style-type: none"> <li>1. about the concepts of microeconomics dealing with consumer demand and consumer behaviour.</li> <li>2. about the supply side of the market through the production and cost behaviour of firms.</li> <li>3. about the perfectly competitive market and its short-run and long-run equilibrium process.</li> <li>4. Deal with numerical and quantitative issues in economics</li> </ol>
Ability Enhancement Course	Compulsory English	2	2	<p>The course aims to:</p> <ol style="list-style-type: none"> <li>1. familiarize the students with Indian and World English Literature.</li> <li>2. Inculcate in the students social values, ethics and sense of the aesthetic.</li> <li>3. Enhance the English reading, writing and vocabulary skills.</li> </ol>
Skill Enhancement Course	Entrepreneurship Development	4	4	<p>After completion of the course, learners will be able to:</p> <ol style="list-style-type: none"> <li>1. Understand the concept of entrepreneurship, entrepreneur and enterprise as well as their role and importance in the present versatile situation;</li> <li>2. Identify the parameters to assess opportunities and constraints for new business ideas;</li> </ol>

				Develop a business idea by adopting systematic
Value Added Course	1.Constitutional Values and Fundamental Duties	2+2	2+2	<p>This course enhances the knowledge and relevance of Indian Constitutions The major learning outcomes of this subject are as follows:</p> <ol style="list-style-type: none"> <li>1.After completing this course students can get the idea of regulatory framework of companies as per revised Companies Act,2013;</li> <li>2.To gain the knowledge on difference between Companies Act,1956 and the revised Companies Act,2013;</li> <li>3.To acquire the knowledge on several contemporary changes in business to facilitate the economy</li> </ol> <p>Learners can get the proper knowledge of business administration say from business start up, registration to liquidation.</p>
	2.Environmental Studies			<p>The main outcomes of those projects are as follows</p> <ol style="list-style-type: none"> <li>1.To provide students a complete framework for understanding the relationship between humans and their environment.</li> <li>2.To provide students with informed perspectives on biological and physical processes relevant to environmental problems.</li> </ol>

UMESCHANDRA COLLEGE

ACCREDITED BY NAAC at the "B" level (FEBRUARY 2005)

Affiliated to University of Calcutta

				<p>3.To make the students able to understand different environmental policies and practices.</p> <p>4.To engage students in combating pollution related problems in local communities.</p> <p>5.To prepare students for careers, citizenship and environmental stewardship through experiential activities through projects.</p> <p>To equip students with the knowledge necessary to pursue higher studies and professional career related to environmental studies.</p>
--	--	--	--	---

## Semester II

	Paper	Credit of the Paper	Total Credit	Course Outcome
Major (Core)1 Paper	Cost Accounting, I	4	4	<p>After completing this course, learners can get the clear picture of production as well as service cost structure which will help them in industry.</p> <p><b>LEARNING OUTCOMES:</b></p>



				<p>1.To get the proper knowledge of mechanism how to calculate cost per unit of the product in manufacturing sector;</p> <p>2.To acquire a proper idea on cost estimation;</p> <p>3. Learners can capture a specific knowledge about the computation of cost in service sector;</p> <p>4.To enhance the knowledge about the cost control criteria of the business;</p> <p>5.To enlighten the knowledge about the optimum utilization of scarce resources for the sustainable business development;</p> <p>6.To provide the proper knowledge of cost estimation and selling price determination in several market situation;</p> <p>To emphasize the knowledge about stock taking in business under different market environment.</p>
Minor/ Disciplinary 1 Paper	Inter Marketing Management and Human Resources management	4	4	<p>The course aims to equip the learners with the basic knowledge of concepts, principles, tools, and techniques of marketing and to provide knowledge about various developments in the marketing.</p> <p><b>LEARNING OUTCOMES:</b> After completion of the course, learners will be able to:</p> <p>1. Develop an understanding of basic concepts of marketing, marketing philosophies and environmental conditions affecting marketing decisions of a firm;</p> <p>2. Explain the dynamics of consumer behaviour and process of market selection through STP stages;</p> <p>3. Analyze the process of value creation through marketing decisions involving product development;</p> <p>4. Analyze the process of value creation through marketing decisions involving product pricing and its distribution;</p> <p>5. Analyze the process of value creation through marketing decisions involving product promotion and also to equip them with the knowledge of various developments in marketing area that may govern marketing decisions of a firm.</p> <p>6. Develop necessary skills to prepare an HR policy to enable the employees attain</p>

UMESCHANDRA COLLEGE

ACCREDITED BY NAAC at the "B" level (FEBRUARY 2005)

Affiliated to University of Calcutta

				<p>work life balance;</p> <p>7. Prepare a Human Resource Plan in an organisation;</p> <p>8. Prepare a report on job analysis;</p>
Multidisciplinary	Macroeconomics	3	3	<p>To familiarize the students with the basic concept of Macro Economics and its application. To aware students about Gross National Product (GNP), Net National Product (NNP), Income at Factor cost or National Income at Factor Prices, Per Capita Income, Personal Income (PI), Disposable Income etc. After the course completion the learners will be able to understand the</p> <ol style="list-style-type: none"> <li>1. basics of national income accounting along with the different macroeconomic indicators.</li> <li>2. equilibrium determination of both commodity and money market by Keynesian Models.</li> <li>3. causes of different types of inflation</li> <li>4. Concept of supply of money, measures of money supply including high powered money and money multiplier.</li> <li>5. concept of Inflation and various monetary and fiscal policies to control inflation</li> </ol>
Ability Enhancement Course	Compulsory English	2	2	<p>The course aims to:</p> <ol style="list-style-type: none"> <li>1. familiarize the students with Indian and World English Literature.</li> <li>2. Inculcate in the students' social values, ethics and sense of the aesthetic.</li> <li>3. Enhance the English reading, writing and vocabulary skills.</li> </ol>
Skill Enhancement Course	IT and its Application in Business	4	4	<p>This course is a smooth blending of theoretical as well as practical knowledge of information technology and its application in business. So this entire course make students better equipped to handle their daily digital challenges in their personal and professional life.</p>

					<p>1.To enhance the knowledge of information technology and through it how proper inter and intra organizational communication can build up.</p> <p>2.In the era of digitalization, how e-security will protect us that knowledge will providethis course;</p> <p>3.This course provide the knowledge on how data, information are preserved, handled and applied for business purpose;</p> <p>4.To enlighten about the proper usage ofinternet in business;</p> <p>5.To provide the in depth idea about ITAct,2000 and its pros and cons;</p> <p>6.After completing the application part of this course, students can get a wide knowledge of word, excel, power point presentation, website designing which are very much required skills in Indian as well as Global job market.</p> <p>To consider the new changes in economy, this subject also spread the knowledge of database management system in several sectors of the business</p>
Value Added Course	Environmental Studies	4	4		<p>The main outcomes of those projects are asfollows</p> <p>1.To provide students a complete framework for understanding the relationshipbetween humans and their environment.</p> <p>2.To provide students with informed perspectives on biological and physical processes relevant to environmental problems.</p> <p>3.To make the students able to understand different environmental policies andpractices.</p> <p>4.To engage students in combating pollution related problems in local communities.</p>

UMESCHANDRA COLLEGE

ACCREDITED BY NAAC at the "B" level (FEBRUARY 2005)

Affiliated to University of Calcutta

				<p>5.To prepare students for careers, citizenship and environmental stewardship through experiential activities through projects.</p> <p>To equip students with the knowledge necessary to pursue higher studies and professional career related to environmental studies.</p>

**UMESCHANDRA COLLEGE**

ACCREDITED BY NAAC at the "B" level (FEBRUARY 2005)

Affiliated to University of Calcutta



### 3.Faculty

#### ACCOUNTANCY



**1. Dr. Md. Tofazzal Haque**

Designation: Principal

Qualification: M. Com, Ph.D.

**2. Dr. Arnab Deb Narayan Roy**

Designation: Associate Professor, HOD

Qualification: M.Com., ICWA, Ph.D.

**3. Dr. Mahasweta Bhattacharya**

Designation: Associate Professor

Qualification: M. Com, M.Phil., ACMA, Ph.D.

**4. Dr. Rama Nag (De)**

Designation: Associate Professor

Qualification: M. Com, Ph.D.

**5. Sanjay Ghosh**

Designation: Associate Professor

Qualification: M. Com, ACMA

**6. Susanta Chandra**

Designation: SACT

Qualification: M.Com.

**7. Sovan Lal Dutta Gupta**

Designation: SACT

Qualification: M. Com, FCA

**8. Sagar Chakraborty**

Designation: SACT

Qualification: M. Com, B.Ed.

**9. Sudipta Mukherjee**

Designation: SACT

Qualification: M. Com

**10. Reuben Das**

Designation: SACT

Qualification: M. Com, MBA

**11. Anjan Sarkar**

UMESCHANDRA COLLEGE

ACCREDITED BY NAAC at the "B" level (FEBRUARY 2005)

Approved by the University of Calcutta



Designation: SACT  
Qualification: M. Com, C.A.

**12. Dipak Jaiswal**

Designation: SACT  
Qualification: M. Com

**13. Sanjay Nayak**

Designation: SACT  
Qualification: M. Com, M.Phil.

**14. Homera Ashraf**

Designation: SACT  
Qualification: M. Com, M.Phil.

**15. Piyali Mullick**

Designation: SACT  
Qualification: M. Com, NET

**16. Zainab Khan**

Designation: SACT  
Qualification: M. Com

**17. Ankita Nag**

Designation: Visiting Faculty  
Qualification: M. Com, Ph.D (Persuing)

**18. Shahbaaz Ahmed**

Designation: Visiting Faculty  
Qualification: M. Com, Ph.D (Persuing)

**BUSINESS MANAGEMENT**

**1. Arun Kumar Banik**

Designation: Associate Professor, HOD  
Qualification: M. Com

**2. Dr. Sujit Kumar Ghosh**

Designation: Associate Professor  
Qualification: M. Com, Ph.D.

**3. Debendra Shaw**

Designation: Associate Professor

Qualification: M. Com, B.Ed.

**4. Suman Pal**

Designation: SACT

Qualification: M. Com

**5. Shahira Eram**

Designation: SACT

Qualification: BBA, MBA, NET

**6. Sumanta Lodh**

Designation: SACT

Qualification: MBA

**7. Snehanshu Basu**

Designation: SACT

Qualification: M. Com, M.Phil.

**8. Kahkashan Anwar**

Designation: SACT

Qualification: M. Com, M.Phil.

**9. Dr. Shahnaz Parveen**

Designation: SACT

Qualification: M. Com, Ph.D., NET JRF

**10. Mriganka Gope**

Designation: SACT

Qualification: M. Com, Net

**11. Arpita Modak**

Designation: SACT

Qualification: M. Com



**BUSINESS REGULATORY FRAMEWORK**

**UMESCHANDRA COLLEGE**

**1. Indrajit Acharya**

Designation: SACT, HOD

Qualification: B.A. LL. B, LL.M, DIPLOMA IN INTELUCTUAL PROPERTY

**2. Dr. Shyamali Mukherjee**

Designation: SACT

Qualification: BSc(H), LL. B, LL.M, Ph.D., Net

**3. Safila Khanam**

Designation: SACT

Qualification: LL.M

**4. Partha Dey**

Designation: SACT

Qualification: M.A(Criminology), LL.M (Corporate Law)

**5. Asha Nair**

Designation: SACT

Qualification: B.A LL. B, LL.M & C.S



## ECONOMICS

**1. Dr. Sudipta Chakraborty**

Designation: Associate professor, HOD

Qualification: M.A, Ph.D.

**2. Dr. Gouriprasad Nanda**

Designation: Assistant Professor

Qualification: M.Sc., SET, Ph.D.

**3. Satadal Sinha**

Designation: Assistant Professor

Qualification: M.A, NET

**4. Puja Mukherjee**

Designation: SACT

Qualification: M.Sc., M.Phil.

**5. Dr. Debadatta Mazumder**

Designation: SACT

Qualification: M.Sc., M.Phil., Ph.D.

**6. Shrabani Banerjee**

Designation: SACT

Qualification: M.Sc. M.Phil.

**7. Dr. Gopa Ghosh**

Designation: SACT

Qualification: M.Sc., M.Phil., Ph.D., NET

UNIVERSITY COLLEGE

ACCREDITED BY NAAC at the "B" level (FEBRUARY 2005)

Affiliated to University of Calcutta

**8. Krishnakali Mukherjee**

Designation: SACT

Qualification: M.Sc., NET

**9. Ankana Das**

Designation: SACT

Qualification: M.A, M.Phil.



**MATHEMATICS & STATISTICS**

**1. Dr. Arup Baksi**

Designation: Associate Professor, HOD

Qualification: M.Sc., M.Phil., Ph.D.

**2. Rama Mallick**

Designation: Assistant Professor

Qualification: M.Sc., B.Ed., NET

**3. Manas Karak**

Designation: SACT

Qualification: M.Sc., B.Ed.

**4. Monsur Rahman**

Designation: SACT

Qualification: M.Sc., M.Phil., NET

**5. Sayon Bakshi**

Designation: SACT

Qualification: M.Sc., NET

**6. Shubhadeep Ghosh**

Designation: SACT

Qualification: M.Sc.

**INFORMATION TECHNOLOGY**

**1. Rakhi Tewari**

Designation: Visiting Faculty

Qualification: MCA, MTech (IT)

**2. Anindita Chatterjee**

Designation: Visiting Faculty

Qualification: M.Sc

UMESCHANDRA COLLEGE

ACCREDITED BY NAAC at the "B" level (FEBRUARY 2005)

Affiliated to University of Calcutta



**3. Soumi Saha**

Designation: Visiting Faculty

Qualification: MCA, MTech (IT)

**4. Ayasha Zaman**

Designation: Visiting Faculty

Qualification: MCA



**ENVIRONMENTAL STUDIES**

**1. Prakriti Ranjan Das**

Designation: Associate Professor, HOD

Qualification: M.Sc.

**2. Md. Fahad Haque**

Designation: SACT

Qualification: M.Sc.

**3. Sweta Chatterjee**

Designation: SACT

Qualification: M.A, B.Ed.

**BENGALI**

**1. Dr. Sonali Chakraborty**

Designation: SACT, HOD

Qualification: M.A, Ph.D.

**2. Bapi Kushari**

Designation: SACT

Qualification: M.A, M.Phil.

**ENGLISH**

**UMESCHANDRA COLLEGE**

**1. Basanta Barman**

Designation: Assistant Professor, HOD

Qualification: M.A(Double), DELT

**2. Srotoswini Dey**

Designation: Assistant Professor

Qualification: M.A, M.Phil.



**3. Ishan Karmarkar**

Designation: Assistant Professor

Qualification: M.A, NET

**4. Mercy Hembrom**

Designation: Assistant Professor

Qualification: M.A, NET, WBSET

**5. Sohini Som**

6. Designation: SACT

Qualification: M.A

**7. Dr. Sabarna Banerjee**

Designation: SACT

Qualification: M.A, M.Phil., Ph.D.



**HINDI**

**1. Dr. Kamal Kumar**

Designation: Assistant Professor, HOD

Qualification: M.A, Ph.D.

**2. Paramjit Kumar Pandit**

Designation: Visiting Faculty

Qualification: M.A, M.Phil, Ph.D (Persuing)

**URDU**

**1. Khadimul Shikary**

Designation: Visiting Faculty

Qualification: M.A, B.Ed

**UMESCHANDRA COLLEGE**

ACCREDITED BY NAAC at the "B" level (FEBRUARY 2005)

Affiliated to University of Calcutta

## 4. Rules and Regulations

The principal invites the co-operation of the students and their guardians in the creation and the maintenance of an atmosphere conducive to academic and cultural development, and in upholding the traditions of the institution. Students are especially invited to cooperate, in their own interest with their elected Class Representative to ensure enforcement of rules regarding discipline.

Admission of a student in this College implies adherence to the prescribed code of conduct and observance of the rules laid down by the College. Any student who fails to abide by these rules will be strictly dealt with.

### Admission and Registration

- i. The admission process starts immediately after declaration of Class XII results of the various Boards.
- ii. The admission form fill-up process is strictly online and in accordance with the rules and regulations of the University of Calcutta. Admission to the college is granted to students as per Govt. norms and C.U. norms.
- iii. The Registration of valid students is as per the norms of the University of Calcutta.

### Academic and Classroom Discipline

- i. Students must be punctual and regular in attending classes, tutorials, class tests examinations etc. Failure to obtain the required attendance percentage, non-submission of assignments and unjustified absence from tests /examinations will be treated as breaching the code of conduct.
- ii. Student must be seated in their classrooms at the beginning of each period. They must not enter or leave the class room without permission of the lecturer.
- iii. Impersonation during roll call is a punishable offence.
- iv. Use of Mobile Phone during class hours is prohibited and is liable for punishment.

- v. Resorting to any kind of malpractice (copying, impersonation, use of unfair means, exchanging answer-sheets) during examinations will not be tolerated and will be dealt with severely.
- vi. Students should carefully follow the Notices put up on the Notice Board (both online and offline). No excuse will be considered if Notices on the Board are ignored.
- vii. When a lecturer is absent or is unable to take class, students should maintain a strict order among themselves so as to not disturb the adjoining classes. Under no circumstances should they leave the classroom without ascertaining the relieve orders from the Staff room.

### **Behavioural Discipline or Codes of Conduct in College Premises – Do's and Don'ts**

- i. Students are expected to treat the members of the staff both teaching and non-teaching and their fellow students with courtesy both in and outside the College. Students shall not, by their act or conduct, cause damage to the reputation of the institution.
- ii. Students are expected to come to college dressed suitably maintaining decency.
- iii. Students must wear and display visibly their Identity Cards at the gate while entering the College and always keep it on your person during college hours inside the campus.
- iv. Students are not allowed to loiter or stand about the verandas or corridors of the College during class hours.
- v. When assembled every class must consider itself responsible for the conduct of its members.
- vi. Students are forbidden from inviting friends from other institutions and outsiders to the College.
- vii. No posters are to be pasted or fixed with cello tape anywhere on the College walls. Any writing, scribbling on the walls will attract disciplinary measures against the student.
- viii. Smoking, chewing and spitting tobacco products or pan masala, consumption of alcohol or narcotic drugs is strictly prohibited inside

the college premises. Violation of this rule will invite disciplinary action. The college premises is a smoking free zone, respect it.

- ix. Students must refrain from mishandling and tampering with library books or college computer systems.
- x. The right to access Girl's Common Room is reserved to girls.
- xi. A student shall not commit or cause breach of peace inside and around the College campus.
- xii. Students are prohibited from indulging in games, even in small groups, anywhere in the College premises during lecture hours.
- xiii. Ragging in any form is strictly prohibited. Disciplinary action will be taken against those who violate this rule. It is mandatory for all students and guardians to sign an affidavit in the proforma prescribed by the University of Calcutta related to ragging.

#### ***N. B.***

1. Any damage or defacement of college property is a punishable offence. If a college property is found damaged in a classroom while the class is assembled the loss may be recovered by a fee imposing upon the whole class if the students responsible for such damage cannot be detected.
2. Habitual misconduct/repeated breach of the College Rules & Regulation will be considered as a grave offence and will result in suspension/expulsion of the student with immediate effect.

**UMESCHANDRA COLLEGE**

ACCREDITED BY NAAC at the "B" level (FEBRUARY 2005)

Affiliated to University of Calcutta



## 5. College Hours



Classes of Honours and General Courses are usually held from 6:00 a.m. to 10:30 a.m. on the Main Campus (College Street Campus) and from 7:00 a.m. to 11:30 a.m. on the Extended Campus (Salt Lake Campus). College hours may slightly alter from time to time to suit the convenience of the Staff and students or to satisfy the requirements of the University. Students in service seeking admission are advised to consider before taking admission whether class hours interfere in any way with

their hours of employment and whether they would be able to stand the additional strain of college work.

**UMESCHANDRA COLLEGE**

ACCREDITED BY NAAC at the "B" level (FEBRUARY 2005)

Affiliated to University of Calcutta



# Administration

## 1. College Administration

- **Dr. Md. Tofazzal Haque**  
Principal
- **Prof. Prakriti Ranjan Das**  
Academic Superintendent (Main Campus)
- **Prof. Arun Kumar Banik**  
Bursar
- **Dr. Mahasweta Bhattacharya**  
Teachers' Council Secretary
- **Prof. Mercy Hembrom**  
Superintendent (Salt Lake)



## 2. College Governing Body

- **Shri Vivek Gupta, MLA**  
President, Governing Body  
Umeschandra College
- **Dr. Md. Tofazzal Haque, Principal, Umeschandra College**  
Secretary, Governing Body  
Umeschandra College
- **Shri Subir Saha**  
Government Nominee, Governing Body  
Umeschandra College
- **Shri Kailash Mishra**  
Government Nominee, Governing Body  
Umeschandra College
- **Dr. Asis Kumar Ghosh, Jt. DPI, Education Directorate, Govt. of West Bengal**  
Nominee, W.B. State Council of Higher Education, Governing Body  
Umeschandra College
- **Dr. Malika Sen**

UMESCHANDRA COLLEGE

ACCREDITED BY NAAC at the "B" Level (FEBRUARY 2005)

Affiliated to University of Calcutta

C. U. Nominee, Governing Body  
Umeschandra College

- **Prof. Jayanta Kumar Mukherjee, Associate Professor,  
Department of Commerce, Prafulla Chandra College**

C.U., Nominee, Governing Body  
Umeschandra College

- **Prof. Arun Kumar Banik, Associate Professor, Department of  
Commerce**

Teachers' Representative, Governing Body  
Umeschandra College

- **Dr. Sujit Kumar Ghosh, Associate Professor, Department of  
Commerce**

Teachers' Representative, Governing Body  
Umeschandra College

- **Prof. Debendra Shaw, Associate Professor, Department of  
Commerce**

Teachers' Representative, Governing Body  
Umeschandra College

- **Sri Pranab Ghosal, Accountant**

Member, Non-Teaching Staff  
Governing Body, Umeschandra College



**UMESCHANDRA COLLEGE**

ACCREDITED BY NAAC at the "B" level (FEBRUARY 2005)

Affiliated to University of Calcutta

### 3. Office Staff

#### Main Campus



#### ACCOUNTS SECTION

Sl No.	Name	Designation	Qualification
1.	Sri Avjit Patra	Head Clerk	Madhyamik
2.	Sri Pranab Ghosal	Accountant	M.Com
3.	Sri Amit Kumar Das	Clerk	B.Sc.
4.	Sri Amit Kr. Singh	Clerk	B. Com
5.	Sri Sumanjay Patra	Clerk	B. Com
6.	Sri Prabal Kanti Mahanti	Clerk	B. Com
7.	Sri Sanjay Bhowmik	Clerk	B.com
8.	Sri Jitendra Samal	Bearer	Madhyamik

#### CASH SECTION

Sl No.	Name	Designation	Qualification
1	Sri Santosh Singh	Bearer	Class-VII passed

#### RECORDS SECTION

#### UMESCHANDRA COLLEGE

Sl No.	Name	Designation	Qualification
1	Sri Debasis Bose	Clerk	B. Com
2	Sri Goutam Das	Clerk	B. Com
3	Mrs. Atashi Banerjee	Clerk	B. A

4	Sri Prashanta Misra	Clerk	B. Com
---	---------------------	-------	--------

## DESPATCH & REGISTRATION SECTION

Sl No.	Name	Designation	Qualification
1	Sri Subhendu Dey	Clerk	H. S
2	Sri Samir Jana	Bearer	Class IX passed

## ESTABLISHMENT SECTION

Sl No.	Name	Designation	Qualification
1	Sri Shubhendu Chakraborty	Clerk	B. Com
2	Sri Bishnu pada Jana	Clerk	B. A
3	Sri Sumit Biswas	Clerk	B.Sc.
4	Sri Uttam Baidya	Bearer	Class VIII passed

## LIBRARY SECTION

Sl No.	Name	Designation	Qualification
1	Sri Susmit Ghosh	Clerk	B. Com
2	Sri Manoj Kumar Pathak	Bearer	Madhyamik

## UMESCHANDRA COLLEGE

### TEACHER'S ROOM

ACCREDITED BY NAAC at the "B" level (FEBRUARY 2005)

Affiliated to University of Calcutta

Sl No.	Name	Designation	Qualification
--------	------	-------------	---------------

1	Sri Manick Kumar Sahoo	Bearer	Class VIII passed
2	Sri Subal Naskar	Bearer	Class VIII passed

## PRINCIPAL'S ROOM

Sl No.	Name	Designation	Qualification
1	Sri Soumen Dhara	Bearer	Class VIII passed

## EXAMINATION, ROUTINE & XEROX SECTION

Sl No.	Name	Designation	Qualification
1	Sri Shubham Naskar	Bearer	H. S
2	Sri Upendra Kumar	Bearer	H. S

## CARETAKER & STOREKEEPER

Sl No.	Name	Designation	Qualification
1	Sri Joydeep Chongder	Electrician cum Caretaker	Class IX passed

## CLASS ROOM OPENING & CLOSING

Sl No.	Name	Designation	Qualification
1	Sri Narendra Samal	Bearer	Class VIII passed

## COMMON ROOM, GAME & SPORTS

ACCREDITED BY NAAC at the 'B' level (FEBRUARY 2005)

Affiliated to University of Calcutta



Sl No.	Name	Designation	Qualification
1	Sri Ranjit Kumar Samal	Guard	Madhyamik

## SWEEPER

Sl No.	Name	Designation	Qualification
1	Sri Lakhi Hela	Sweeper	Class VIII passed
2	Sri Ram Chandra Paswan	Sweeper	Madhyamik

## Extended Campus

## CASH SECTION

Sl No.	Name	Designation	Qualification
1	Sri Lalkamal Sahoo	Clerk	H. S

## RECORDS & RAIL SECTION

Sl No.	Name	Designation	Qualification
1	Sri Nirmalya Chakraborty	Clerk	B. Com
2	Sri Indrajit Chakraborty	Bearer	H. S

## LIBRARY SECTION

### UMESCHANDRA COLLEGE

Sl No.	Name	Designation	Qualification
1	Sri Souvik Roy	Clerk	B. A

## DESPATCH & REGISTRATION SECTION

Sl No.	Name	Designation	Qualification
1	Sri Manick Das	Bearer	H. S

## CARETAKER

Sl No.	Name	Designation	Qualification
1	Sri Biswanath Soren	Bearer	Madhyamik

## TEACHER'S ROOM

Sl No.	Name	Designation	Qualification
1	Sri Nilkanta Bera	Bearer	H. S

## SWEEPER

Sl No.	Name	Designation	Qualification
1	Sri Uttam Jalani	Sweeper	Class-VIII passed
2	Sri Pawan Hela	Sweeper	Class-VIII passed

**UMESCHANDRA COLLEGE**

ACCREDITED BY NAAC at the "B" level (FEBRUARY 2005)

Affiliated to University of Calcutta

# Admission

## 1. Admission Norm

### Eligibility for Online Application Under University of Calcutta for the Session 2023-24

Three-Year B. Com courses of studies (under CCF, 2022).

- ❖ These shall apply to every student prosecuting the above Courses in this University.
- ❖ Notwithstanding anything contained in any other regulations or rules for the time being in force the study for the above Courses shall be guided by these Regulations effective from the Academic Session 2023- 2024.

## 1. Title and Commencement

1.1 These Regulations shall be called THE REGULATIONS FOR SEMESTER WISE Four-Year B.Com. Honours or Honours with Research / Three-Year B. Com Degree Programme under CCF (CURRICULUM AND CREDIT FRAMEWORK), UNIVERSITY OF CALCUTTA.

1.2 These Regulations shall come into force with effect from the academic session 2023-2024.

## 2. Duration of the Programme

The Four-year B.Com. Honours/ Honours with Research Programme shall be for a minimum duration of eight (08) (with an exit option after completion of 2nd/4th/6th semester) consecutive semesters of six months each, i.e. The odd semester will start ordinarily in the month of July and the even semester in the month of January of every year.

Three-year B.Com. Programme shall be for a duration of six (with an exit option after completion of 2nd/4th semester) consecutive semesters of six months each, i.e. The odd semester will start ordinarily in the month of July and the even semester in the month of January of every year. A candidate prosecuting a regular course of study for semester wise degree course shall have to clear all

semesters in all respect within a span of seven years from the year of admission to the particular course and combination, failing which enrolment of the candidate shall stand cancelled.

Explanation: A student already admitted in this course may seek fresh admission with different course subject to clause no 4

### **3. Applicability of the Regulations:**

a) These regulations shall be applicable to the students taking admission to the B.Com. (Four-Year B.Com. Honours or Honours with Research / Three-Year B. Com Degree) Course from the academic session 2023-2024.

b) Students who have already successfully completed any U.G. degree earlier are not eligible to take admission into above course.

### **I-Admission Regulations**

4.(a) A candidate who has passed the Higher Secondary (10+2) or its equivalent Examination is eligible to seek admission to the 1st year of the Four-Year B.Com. Honours or Honours with Research / Three-Year B.Com Degree Course of Studies provided he/she has also passed in English having full marks not being less than 100 and fulfils the conditions as laid down in clause 5, 10, 11 and 12.

Students who have passed the Higher Secondary (10+2) Vocational Examination in Business and Commerce conducted by the West Bengal State Council of Vocational Education and Training shall be eligible to seek admission to the first year of the three-year B. Com course of studies under this University.

However, no candidate shall be allowed to take admission after a lapse of more than 3 years from the year of passing the previous qualifying examination.

(Explanation: The year of admission shall not be taken into account while calculating three years from the year of passing the previous qualifying Examination).

4. (b) Students who have passed the Higher Secondary (10+2) Examination or its equivalent from the All-India Boards/Councils (i.e. CBSE, ISC and National Institute of Open Schooling) need not require to submit the Migration Certificate for getting Registration under this University.



5. For the purpose of determining eligibility for admission to the Four-Year B.Com. Honours or Honours with Research / Three-Year B.Com Degree Courses, aggregate marks shall be calculated by adding the marks in top-four subjects in order of marks secured by a candidate. However, marks in compulsory Environmental Education/Studies shall not be taken into account for calculation of aggregate marks. However, if the subject "Environmental Science" is studied as an elective subject of 100 marks, it may be taken into account for the purpose of determining the aggregate marks.

(a) A student taking up Four-Year B.Com. Honours or Honours with Research Course of study in a subject

must have obtained: i. A minimum of 50% marks in the aggregate and 45% marks in the subject or related subject at the previous qualifying examination.

Or

ii. 55% marks in the subject or related subject at the previous qualifying examination.

(b) However, students belonging to the scheduled caste or scheduled tribe community taking up 4-year honours course of study must have obtained a minimum of 40% marks in the aggregate or 40% marks in the subject or related subject at the previous qualifying examination, as the case may be.

(c) Related subjects: Accountancy, Business Economics including Business Mathematics, Business Organization, Mathematics, Business Mathematics, Economics, Statistics, Business Studies, Office & Secretarial practice, Financial Accounting, Elements of Cost Accountancy and Auditing, Book keeping, Commerce, Cost Accountancy and Principles of Management, Commercial Law and Preliminaries of Auditing, Costing & Taxation.

(d) A student taking up three-year B. Com course of study must fulfil eligibility conditions stated in clause no. 4 (a) only of the regulations.

(e) Seat reservation for admission in the first-year class of four-year Honours (eight semesters)/ Three-year (six semesters) B.Com. courses of studies shall be guided by the West Bengal State Higher Educational Institutions Reservation in Admission, Act, 2013 and the West Bengal State Higher Educational Institutions (Reservation in Admission) Rules, 2014 and Memorandum No. 339-Edn (CS)/OM-74L/2023, dt.26.05.2023.



## 2. Fees Structure

DETAILS OF FEES	1st Year		2nd Year		3rd Year		4th Year	
	(SEM-I & II)		SEM-III & IV		SEM-V & VI		SEM-VII & VIII	
	Hons	Gen	Hons	Gen	Hons	Gen	Hons	Gen
Tution Fee for July 2023 to June 2024	1,020.00	720.00	1,020.00	720.00	1,020.00	720.00	1,020.00	720.00
Admission fee	50.00	30.00	50.00	30.00	50.00	30.00	50.00	30.00
Transfer Fee	-	-	-	-	-	-	-	-
Session Charges for 2023-2024	4,040.00	4,040.00	4,040.00	4,040.00	4,040.00	4,040.00	4,040.00	4,040.00
Development Fee	-	-	-	-	-	-	-	-
Special Aid fee	-	-	-	-	-	-	-	-
SQAC	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00
ITAB	-	-	400.00	400.00	-	-	-	-
Second Campus Establishment Fee	-	-	-	-	-	-	-	-
Fine	-	-	-	-	-	-	-	-
Library Fees	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00
Registration Fee	110.00	110.00	-	-	-	-	-	-
Migration Fee	-	-	-	-	-	-	-	-
Late Admisstion Fee	-	-	-	-	-	-	-	-
Other Fees (Cost of C.U form/ Other Charges)	40.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00
Bank Charge	120.00	120.00	120.00	120.00	120.00	120.00	120.00	120.00
<b>UIMESC</b>	<b>5,490.00</b>	<b>5,170.00</b>	<b>5,780.00</b>	<b>5,460.00</b>	<b>5,380.00</b>	<b>5,060.00</b>	<b>5,380.00</b>	<b>5,060.00</b>

ACCREDITED BY NAAC at the "B" level (FEBRUARY 2005)

Affiliated to University of Calcutta

# Infrastructure

## A. Main Campus

### College Building

The main campus in Surya Sen Street has five storey building, the front part of which is the old building, now recognized as heritage. The rear part is comparatively new. We have an extended Campus in Salt Lake, where academic Session started from 2010. Located on the lap of lush greenery, the College building at the second campus is more specious than that of the main campus.

### Class Rooms

Both the main and extended Campus have spacious classroom equipped with green boards, table, chair, adequate number of benches, lights, fans, large windows and doors.

### Library

Our college has a big, spacious library with huge collection of books on commerce and literature, journals and magazines. It also provides IT facilities with three LAN connected computers and sitting accommodation for reading during the library hours (8 am - 12 pm). There is a Library in the Second Campus, though smaller in Size.

### IT Facilities

Apart from the Computers in Library in the main campus, we have computer laboratories in both campuses, equipped with modern desktop computers connected by LAN.

### Common Room

In the main campus there is a large common room with indoor games facilities. In the second campus there are two common rooms, one for boys and the other for girls.

### **Seminar Hall**

We have a big seminar hall equipped with projector, screen, microphone, adequate sitting accommodation and AC machine.

### **Hostel**

Our college has no separate hostels of our own but one in college row shared by the city group of colleges. There is no girls hostel accommodation as of now.

### **Canteen**

Both the campuses have canteens. Delicious nutritious and mostly veg. items are sold at reduced price.

### **Other Facilities**

We have blue star water purifier and proper toilet and sanitation for students.

## **B. Extended Campus**

The Extended Campus of Umeschandra College at Salt Lake is a two-storied building situated upon a sprawling, extremely spacious land. The ground is covered with lush greenery which attracts the eye. Classes start here at 7:00am.

### **College Library**

The Extended Campus at Salt Lake can boast about a pretty big library with quite a huge collection of books and journals. Syllabus oriented text books are also provided from the library for both the teachers as well as the students. The students can use the books of the library for their academic purposes and for any kind of reference work, which may be required. The library remains open till 1:00pm for the benefit of both the teachers as well as the students.

ACCREDITED BY NAAC at the "B" level (FEBRUARY 2005)

### **Computer Lab and IT Facilities**

The college has LAN-Connected Computers, Barcode printer, Barcode Scanner and a few general printers. WIFI facility is available within the college premises including the Computer Lab, Library and the Staff Room. We also have CCTV

facilities within the Principal's Room and within the Staff Room and in the entire college premises where ever it is required.

### **Website of the College**

The CMS-based Website of the college is maintained with secured encrypted connections, and it is updated mostly on a regular basis.

### **G-Suite Platform**

This facility is used by the college to conduct online classes, internal examinations, etc. G-Suite administrators provide round-the-clock assistance, security and administrative control, and other services like virtual meetings.

### **Online Admission**

The college website gives access to the student's information, Fees collection, Feedback system, Helpline system, etc.

### **Collection of Fees from Students**

Students pay their fees online using gateway Razor-Pay, which accepts net-banking, credit card, debit card, UPI, etc.

### **Online Examination**

This platform is utilised for uploading of question papers, answer-sheet submission by the students, checking of the papers, marks entry, etc.

### **Common Room**

Separate Common Rooms are provided for the male and female students at the Salt Lake Campus. The rooms are large enough and they provide indoor games facilities.

### **Seminar Hall**

We have a very large Seminar Hall with LCD projector and screen, white board system, microphones, adequate sitting accommodation and AC machines. The Seminar Hall at the Salt Lake Campus can hold approximately a huge number of



teachers and students and it has got spacious sitting arrangements so that seminars can be conducted well without a feeling of suffocation.

### **College Canteen**

The Extended Campus has a very nice canteen to cater to the requirements of both the teachers as well as the students. So, early in the morning, when practically no food is available outside the campus, our canteen comes to our rescue. The canteen provides us with good food which is prepared hygienically and the cost is pretty pocket-friendly and the quality is not compromised because of the reasonable cost. Our Honourable Principal is cautious enough to keep a random check on the quality of food and the prices. This is done on practically a regular basis, in order to make food affordable at a reasonable rate for both the teachers as well as the students.



**UMESCHANDRA COLLEGE**

ACCREDITED BY NAAC at the "B" level (FEBRUARY 2005)

Affiliated to University of Calcutta



# Student Amenities

## 1. Students' Representative Body

It is good to communicate the opinions of students as ultimately Students' Representative Body of Umeschandra College are built around making the voices of students heard. Paying attention to student voices is at the crux of a successful Students' Representative Body.

The Students' Representative Body in Umeschandra College is mainly a body of students who help out students in various ways.

Along with this the Students' Representative Body also arranges a number of activities on behalf of the college. Activities like Blood Donation Camps, College Excursion Tours, Freshers' Welcome, Teachers' Day Celebration, Farewell Parties, Iftar Parties so on and so forth. Furthermore, student unions organize and support numerous activities such as debates, demonstrations, educational lectures, cultural and artistic events and so on

## 2. Placement and Career counselling Cell

Students have a lot of decisions to make while they're in college. These range from which courses to take up apart from their core subjects, to deciding which internships would benefit their career. As a matter of fact, almost every other choice that a student makes in college revolves around his/her plans after college, be it studying further or taking up a job.

Given the present-day competitive job scenario, where it has become imperative for the students to possess not only sound academic knowledge but also effective soft skills and the requisite mentoring, the Placement Cell is dedicated to provide guidance on career and vocational skills, opportunities and employment to its outgoing students.

## Objectives

ACCREDITED BY NAAC at the "B" level (FEBRUARY 2005)

- To create a platform where students can showcase their skills, talent and employability which different companies seek to explore.

- To arrange training programmes to guide students on various interview techniques, group discussions, aptitude tests, to achieve maximum possible placements for students.
- To provide guidance to the students wishing to pursue Higher Education through seminars on various modern topics so that the special skill and knowledge on various modern aspects are imbibed.
- To inform students on regular basis of different Job Vacancies both Government and Private through publication of notice on the college website.
- To arrange annually on-campus placement drive (Job Fair) to provide opportunities of secure job to students seeking employment.

**Contact:**

[umescplacementcell@gmail.com](mailto:umescplacementcell@gmail.com)

### Number of Outgoing Students Placed and / or Progressed to Higher Education During 2017-18 To 2021-22 Session

YEAR	2017-18	2018-19	2019-20	2020-21	2021-22
<b>NUMBER OF STUDENTS PLACED</b>	3	6	18	20	20
<b>HIGHER EDUCATION</b>	2	4	14	49	52

### Recent Data

YEAR	2022-23	2023-24
<b>NUMBER OF STUDENTS PLACED</b>	16	1
<b>HIGHER EDUCATION</b>	31	8

Affiliated to University of Calcutta

### 3. Scholarship

#### A. Scholarship and Freeship Provided by Government

- Swami Vivekananda Merit Cum Means Scholarships, Government of West Bengal
- National Scholarship, Government of India
- West Bengal Minorities Development and Finance Corporation (Aikyashree)
- Kanyashree Prakalpa, Department of Higher Education, Government of West Bengal.

#### B. Scholarship and Freeship provided by College

- ***Student Mutual Aided Fund***

It is the scholarship provided by the college authority to the economically backward students. This scholarship is provided strictly to the students who are economically poor. The students are required to provide the proper validations of their claim. The students are requested to contact the office of the college for further information.

### 4. Student Activity

The students at Umeschandra College are actively engaged in extracurricular activities throughout the year. Students have strong representation across all cultural, sports, and games committees, and they assist in the organisation and management of events.

#### Freshers Welcome

Every new academic session, senior students organise a big welcome programme for new entrants, in which both groups engage with great enthusiasm and amity

ACCREDITED BY NAAC at the "B" level (FEBRUARY 2005)

Affiliated to University of Calcutta

#### Annual Sports

Every year, around the months of January and February, annual sports are held. It is an important aspect of the college's extra-curricular activities in which a large

number of students participate, the day begins with an oath-taking ceremony, followed by the lighting of the lamp. The Chief Guest awards prizes at the end of the day. The Champion's Trophy is awarded to the top performer.

### **Munshi Premchand**

A cultural programme is organised every year to mark the birthday of the celebrated writer Munshi Premchand. It is a week-long affair that is held in two stages i.e., Prelims -wherein students compete in various categories such as Essay-Writing, Singing, Dancing etc. to secure a place in the final round. -and Finals where the top 16 students across categories compete for the winning prize. The winners are felicitated on 31st July, the birthday of Munshi Premchand by our Honourable Principal

### **Inter-College Competitions**

Students visit other college and institutions to participate in various competitions that are held from time to time. A few notable mentions are Bengal Music Fair 2019 (a musical programme organised by the Govt. of West Bengal an initiative to showcase Bengal's musical and cultural heritage to the world, as well as to revive dying folk musical forms from various parts of West Bengal.) Xavotsav 2020, Ripples etc.

### **NSS**

The NSS unit at Umeschandra College has made a significant effort to encourage students to participate actively in the NSS unit's various programmes. Under the direction of the College NSS Unit various initiatives such as Blood donation camps, health check-up camps, social outreach programmes were organised by the college.

## **5. Library**

Umeschandra College was previously named as City College of Commerce. The then City College of Commerce had two units – Morning Unit and Evening Unit. The Commerce Section of the College was inaugurated in the year 1939. In 1941-42, Morning classes were started. The two units had one Library that was City College of Commerce Library. The Morning unit was separately affiliated to CU

in 1961 as Umeschandra College. In the year 1964, the library was separated from the Evening unit.

The Umeschandra College Central Library is situated on the 1st Floor of the College. The College has an extended Campus in Salt Lake. A small Library was established there in 2011 as a branch Library of the Central Library. Manual Lending system was introduced in Campus Library in the same year. Besides the books Issue/Return system, all Library activities of the Campus Library are controlled by the Central Library of the UCC.

The library has more than 30,000 books (according to Accession Register). 4 Newspapers, 2 Journals and 8 Magazines are purchased by the library on regular basis. Besides these, 4 career-oriented magazines and 1 career oriented newspaper are purchased regularly for students so that they make prepare themselves for different competitive examinations.

Besides the syllabus books, the UCC Library is also enriched with the old books on Economics, Political Science, Law, bound volume old journals etc. The library has good collection of Reference books, Career Guidance books. Every year some English and Bengali Literature books are purchased by the library to extend the knowledge of the student on Indian Culture and Literature.

The library is a member of UGC-NLIST Consortium.

An average of 30 students uses the library regularly. Teachers and Non-Teaching staff members also use the library on daily basis.

The whole Library is under the surveillance of CCTV.

The Computerization / Retro-Conversion work of books has been started from 14.01.2023.

### **5.1 Library Opening Hours**

The library is opened from 6.30 am to 12.30 pm from Monday to Friday and 6.30 am to 10:30 am on Saturday except Sunday and other Holidays.



## 5.2 Library Services

Both Open and Close Access System have been maintained simultaneously in the library. Students are allowed to choose their books from the shelves. Different services are regularly being rendered such as:

### **Lending Service:**

Students can borrow One book for 7 days. UGC Teachers may issue 10 books at a time. SACT Teachers may issue 6 books and Non-Teaching Staff members may borrow 4 books at a time.

### **Newspaper, Magazines, Career Guidance books and journals:**

Students, Teachers and other staff members may read Magazines, Newspapers, Career Guidance books and journals, Reference books in the Reading Room.

### **Reference Service:**

All members including Students, Teachers and Non-Teaching Staff members are provided required reference service.

### **WEBOPAC:**

We have introduced KOHA Library Management Software in the cloud from 2021. Anybody may search for books, Rare books and bound volume journals of UCC Library at any time through KOHA OPAC (Online Public Access Catalogue). Remote access facilities for E-books and E-journals: The Library is a member of UGC-NLIST (National Library and Information Services Infrastructure for Scholarly Content) Consortium for accessing e-resources. Students can access different e-journals and e-books from NLIST. Remote access facility is provided to students for using NLIST.

### **Book Bank:**

Book Bank facility is provided to 6th Semester students.

### **Internet Service:**

Wi-Fi facility is available to all members of the library.

### **New Arrivals:**

The lists of newly purchased books are provided in the New Arrivals platform under the library section of UCC website.

### **Digital Library:**

Some OPEN ACCESS E-RESOURCES are available in the Digital Library platform under the library section of UCC website.

### **Digital Archive:**

Previous Years Internal Question Papers of UCC and Previous Years University (University of Calcutta) Question Papers are provided in the Digital Archive platform under the library section of UCC website.

## **5.3 Library Members**

1. Dr. Kaveri karmakar

Designation: Librarian

2. Mrs. Jhilam Hazra

Designation: Assistant Librarian  
Affiliated to University of Calcutta

3. Shri Susmit Ghosh

Designation: Library Clerk

4. Shri Souvik Roy

Designation: Library Clerk

5. Shri Manoj Pathak

Designation: Library Clerk



## LIST OF HOLIDAYS 2023

SL.NO	Month	Date	Day	Events
1	January	1	Sunday	New Year's Day
2	January	6	Friday	College Foundation Day
3	January	12	Thursday	Swami Vivekananda Janmajayanti
4	January	23	Monday	Netaji's Birthday
5	January	24	Tuesday	University of Calcutta Foundation Day
6	January	25	Wednesday	Day before Saraswati Puja
7	January	26	Thursday	Republic Day / Saraswati Puja (Sri Panchami)
8	February	6	Friday	Inauguration Day of Extended Campus "Salt Lake"
9	February	14	Tuesday	Birthday of Thakur Panchanan Barma
10	February	18	Saturday	Shivaratri
11	March	7	Tuesday	Doljatra
12	March	8	Wednesday	Holi Festival / Shab-e-Barat
13	March	19	Sunday	Birthday of Harichand Thakur
14	April	4	Tuesday	MahavirJayanti
15	April	7	Friday	Good Friday
16	April	8	Saturday	Easter Saturday
17	April	14	Friday	Birthday of Dr. B. R. Ambedkar / ChaitraSankranti
18	April	15	Saturday	Bengali Nava Barsha
19	April	21	Friday	Day before Eid-Ul-Fitr
20	April	22	Saturday	Id-Ul-Fitr
21	May	1	Monday	May Day

22	May	5	Friday	Buddha Purnima
23	May	9	Tuesday	Birth Day of Rabindranath Tagore
24	May	22	Monday	Rammohan's Birthday
25	June	20	Tuesday	RathaJatra
26	June	29	Saturday	Id-Ud-Zoha (Bakri Id)
27	July	18	Tuesday	Inaguration Day
28	July	29	Saturday	Muharram
29	August	15	Tuesday	Independence Day
30	September	6	Wednesday	Janmastami
31	September	17	Sunday	Viswakarma Puja
32	September	28	Thursday	Fateha-Duaz-Daham
33	October	2	Monday	Mahatma Gandhi's Birthday
34	October	14	Saturday	Mahalaya
35	November	15	Wednesday	Birthday of BirsaMunda
36	November	19	Sunday	Chhat Puja
37	November	20	Monday	Additional Day for Chhat Puja
38	November	21	Tuesday	Jagadhatri Puja
39	November	27	Monday	Birthday of Guru Nanak
40	December	16	Saturday	Umeschandra Day
41	December	25	Monday	Christmas Day

#### (A) OTHER HOLIDAYS:

- i. 5 days at the discretion of the College Authority.
- ii. Special 3 Holidays on account of College Sports, College Annual Social and Prize distribution, if any.

#### (B) LONG HOLIDAYS:

Puja Vacation: Wednesday 18th October 2023 to Thursday 16th November 2023.



### (C) LONG RECESS:

---

- i. **Summer Recess:** Tuesday 16th May 2023 to Friday 30th June 2023 . According to the amended C.U. First Statutes, all Teaching & Non-teaching Staff of the College shall perform duties and office shall remain open except on holidays (only class will remain suspended).
- ii. **Winter Recess:** Sunday 24th December 2023 to Sunday 31st December 2023. Same as summer recess.

### (D) C.U. EXAMINATION 2023:

---

As applicable to individual College and as scheduled by the University of Calcutta.

### (E) The number of working days

---

The number of working days in college shall be at least **200 days** in an academic year from **1st July to 30th June**. (See Amended C.U. First Statute 136A)

**UMESCHANDRA COLLEGE**

ACCREDITED BY NAAC at the "B" level (FEBRUARY 2005)

Affiliated to University of Calcutta

## Photo Gallery

### Short Film Festival



ACCREDITED BY NAAC at the "B" level (FEBRUARY 2005)  
Affiliated to University of Calcutta



## Holi Preet



ACCREDITED BY NAAC at the "B" level (FEBRUARY 2005)  
Affiliated to University of Calcutta



## Teachers' day Celebrations



**UMESCHANDRA COLLEGE**

ACCREDITED BY NAAC at the "B" level (FEBRUARY 2005)

Affiliated to University of Calcutta



## Republic Day Celebrations





## Saraswati Puja



## UMESCHANDRA COLLEGE

ACCREDITED BY NAAC at the "B" level (FEBRUARY 2005)

Affiliated to University of Calcutta